



The First Aid Box Training - Booking Terms and Conditions

Payment

Payment for all course bookings are due upon receipt of invoice (unless a credit account has been applied for and agreed by FabTraining).

Bookings should be classed as accepted by FabTraining upon receipt of invoice and as such clients are bound by these terms and conditions from that point.

Cancellation by FabTraining

FabTraining reserves the right to cancel training in certain circumstances. In such circumstances, FabTraining will contact the person who placed the booking and offer an alternative free of charge transfer.

If a suitable alternative cannot be agreed upon, FabTraining will issue a full refund for the original booking cost by bank transfer (bank details will be obtained from the client upon request by the accounts team). FabTraining accepts no responsibility for incidental or consequential loss resulting from such a cancellation.

Cancellations and transfer requests by client

- More than 25 working days before the course start date: No charge will be made for cancellations/transfers
- 10-25 working days before the course start date: 50% of the original course fee will be payable by the client
- Less than 10 working days before the course start date: 100% of the course fee will be payable by the client

Any such charges are subject to VAT at the standard rate and payment is required upon receipt of invoice.

In the event that a delegate/s cannot attend or client can no longer continue with the original course dates booked, every attempt will be made to book an alternative course date. If FabTraining are notified of this within 10 working days of the original course start date and a new date agreed, no charge will be payable by the client for this transfer. However, if FabTraining are notified of this between 0-9 working days of the original course start date, a charge of 20% of the original course fee + VAT will be payable by the client.

FabTraining | First Floor The Chapel | Bridge Street | Driffield | East Yorkshire | YO25 6DA

Tel: 0330 0250118 (option 1) | Email: info@fabtraining.net | www.fabtraining.net

Company Number: 13918335 | VAT Number: The First Aid Box Training Solutions Ltd 394 6854 40

Occasionally, due to circumstances beyond FabTraining's control, alterations to course timings and content of course may be necessary. FabTraining reserves the right to modify the course content, tutor or venue.

For public courses, we ask that all clients advise of the full name of the attending delegate upon booking to comply with our health & safety policy. If the delegate is not known at time of booking, please advise our team and notify us of the attending delegate as soon as possible prior to the course start date.

If any changes need to be made to the attending delegate, please inform FabTraining as soon as possible.

If you wish to apply for a credit account with Fab Training or have any queries, please email accounts@fabtraining.net

Many thanks for your co-operation and we thank you for your business.