



Acadame Ltd — Terms and Conditions

General Terms

Payment must be received before the course begins unless otherwise agreed in writing.

Materials and login details, where relevant, will not be issued until payment is received.

Acadame Ltd reserves the right to refuse admittance to a course or qualification until payment is received.

Acadame Ltd reserves the right to cancel or alter:

- the dates of a service
- the provision of a service
- the venue
- the individual or organisation providing the service

This includes moving classroom courses to an **online blended service** where a classroom environment cannot reasonably be provided.

In the event of a course cancellation by Acadame Ltd, bookings will normally be deferred to the **next available course at the same venue**, unless the client specifically requests otherwise.

These cancellation and deferment charges also apply to **in-house training courses** and **consultancy services** cancelled or deferred by the client.

Cancellation Charges

Cancellation Notice Fee Chargeable

More than 28 days	0%
15-28 days	50%
1-14 days	75%
Without notice	100%

Deferment Charges

Deferment Notice Fee Chargeable

More than 28 days 0%

Less than 28 days 25%

Bookings

Provisional bookings are **not permitted**.

Bookings are confirmed once submitted and are subject to the cancellation terms above.

Fees

Fees quoted are correct at the time of publication, but Acadame Ltd reserves the right to alter fees at any time.

Governing Law

These terms shall be governed by and construed in accordance with the **laws of England** and shall be subject to the **exclusive jurisdiction of the English courts**.