



Safety Mundo - Booking Terms and Conditions

Training delivered by Safety Mundo Limited, hereafter referred to as Safety Mundo, will require clients to comply with the following conditions:

For all refresher Courses Safety Mundo will require proof of previous training in the form of certification or some other form of evidence from a recognized training provider. Failure to provide said evidence may result in the delegate being refused training.

Should any delegate suffer from dyslexia and require assistance during written test papers, evidence of previous diagnosis will need to be provided prior to the training taking place. Failure to provide notification may result in the delegate being refused training until such time as suitable arrangements can be made. Should this mean that Safety Mundo needs to provide additional staff, there may be a charge levied for said assistance.

It is extremely important that delegates are punctual when attending training courses.

It will be the responsibility of the employer or client to ensure the discipline of delegates when attending the course. Delegates are not allowed to be under the influence of alcohol or illegal substances during the training course.

Any damage caused by wilful misuse or misconduct will be invoiced to the client. Equipment must not be removed from the training course.

Delegates are issued with a certificate at the discretion of the qualified trainer upon the successful completion of the course. Courses assessed by an outside body will be certificated by that body according to their criteria.

All reservations should be confirmed in writing or verbally by the client to Safety Mundo either by letter or email, along with an official purchase order, no later than two weeks prior to the commencement date. Should the course be booked with less than two weeks notice, Safety Mundo requires a purchase order number and acceptance form immediately by email.

Safety Mundo reserves the right to charge a cancellation fee in respect of courses already confirmed in writing or verbally. If a cancellation is received less than four weeks from the commencement date, a charge of 50% of the total course fee will be charged. Should a cancellation be received less than two weeks from the commencement date, the total course fee will be charged. Cancellation charges

will be made regardless of whether or not we have a purchase order number or acceptance form.

Should Safety Mundo need to cancel a training course without notice, for any reasons beyond our control, we will not be held liable for any costs incurred by the customer/client as a result of cancellation.

Should it ever become necessary for Safety Mundo to postpone any part of a course, due to circumstances beyond our control, then a mutually agreeable date will be chosen on which to complete the training course. Safety Mundo will not be liable for any costs incurred by the customer/client for such actions.

If training is carried out at a location provided by the client which is outside of Safety Mundo's control and our Trainer or Assessor deems the site not suitable for purpose, then the training will be cancelled at full cost to the client.

Accommodation/books and any other services provided and paid by Safety Mundo on client's behalf will be subject to a surcharge of 25%.

Our terms and conditions for payment are strictly 30 days from date of invoice.

For any course that has a practical element to it, delegates are required to be physically fit and not under any medical supervision or medication that may be detrimental to the physical abilities required on the course.

Safety Mundo reserves the right to withhold all certificates until payment is received.

The above terms and conditions will form the basis of all contracts with Safety Mundo, unless otherwise specified in writing by Safety Mundo.

These terms and conditions of business are between Safety Mundo Limited and/or any subsidiaries or associates or separate names hereinafter called the agent and the employer client (the client) and are deemed to be accepted by the client by virtue of these terms of conditions being received, whether affected by the agent or directly by the client.